



## केन्द्रीय विद्यालय संगठन (मुख्यालय)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

An Autonomous Body under Ministry of Education, Govt. of India

18, Institutional Area, S.J.S Marg, New Delhi-110016

Tel.: 011-2652184

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.110331/EDPOLA/1/2024-25/Academic/ 4697-735

Date: 28.03.2024

The Deputy Commissioner/Director  
Kendriya Vidyalaya Sangathan  
All Regional Offices/ZIETs

Subject: Fresh Admissions in Kendriya Vidyalayas for the Academic Session 2024-25-reg.

Madam/Sir,

This is to inform that the Registration Process for admission to Class I for the Academic Session 2024-25 is to start from **01<sup>st</sup> April 2024 (10:00 AM)** through the Online Portal as in the previous years. The registration shall remain open till **15.04.2024 (05:00 PM)**. For Class II onwards, registration for the fresh admission will be done offline only, if vacancies exist, as per Admission schedule 2024-25.

Accordingly following relevant documents are being sent for information and smooth execution of Admission process:

- 1. Admission Guidelines & Schedule 2024-25:** Admission Guidelines and Admission Schedule 2024-25. The class strength of Class I shall be 32 per Section from the academic year 2024-25
- 2. Advertisement by Regional Office:** The draft advertisement in English and Hindi to be given by Regional Office in Newspapers and Website for wide publicity is enclosed. It should be published in Newspapers latest by **31<sup>st</sup> March 2024**.
- 3. Admission to Newly opened KVs:** All newly opened Kendriya Vidyalayas till February 2024, will conduct Class I admissions in online mode through OLA Portal and for other classes in offline mode only. The schedule for admission to Class II onwards (offline) as mentioned in Admission Schedule 2024-25 will not be binding for them as full strength 32 is to be admitted.
- 4. Admission to Class II onwards:** The vacancies, if any, from Class II onwards is to be placed on the Vidyalaya Websites & Notice Board by the Principal of the concerned Kendriya Vidyalayas, one day prior to the date of commencement of registration, for the information of stakeholders. Deputy Commissioner of the Region is to personally ensure the display of the same.
- 5. Verification of documents at the time of Admission:** Principal of Kendriya Vidyalayas under the region be directed to scrutinise the documents carefully at Vidyalaya level. On account of submission of fake documents and entry age, this office was compelled to cancel admission of some students in KVs. Hence, the admission committee and Principal of all the KVs may be directed to thoroughly verify the documents before granting admission to the children. Lapses, found at a later stage, could lead to complication, and hence would attract serious view.

